



Paul Lewallen
Chief City Marshal

City of Cornelia Marshal's Office

Certificate of Occupancy Application

\$50.00 Application Fee

To schedule an inspection, contact Chief Marshal

Paul Lewallen (706) 894- 3075

48-hour notice is required for inspections.

Business Name: _____

Property Owner's Name: _____

Property Owners Address: _____

Property Owner's Phone #: _____

Business Owner's Name: _____

Business Owners Email: _____

Managing Agents Name: _____

Business Type: _____

Business 911 Address: _____

Business Mailing Address (if different): _____

Business Phone #: _____

Business Square Footage: _____

Fire Suppression System: ☐ Yes ☐ No

Emergency Contact Name and Numbers:

Contact 1: _____

Contact 2: _____

Contact 3: _____

Fire Inspector's Signature: _____

Building Official's Signature: _____

City of Cornelia
PO Box 785
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Cornelia, Ga 30531
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