



## **City Manager's Monthly Report for April 2025**

Higgins Construction is almost finished with the installation of the drainage and the grading for the new park. Once this is done, he will demobilize until after the Music Festival on May 17<sup>th</sup>. Public Works has completed the demolition of the property on the corner of Martin Luther King and Rosa Parks. This property will be used for parking for the new park. For now, it will be a gravel parking lot until we can budget to construct the permanent parking lot.

We are working diligently to get the Splash pad ready for the season. We are a few weeks behind when we normally open it. This is because our employees had to replace the pumps and controls and it has taken longer than anticipated. We hope to be ready to open within the next couple of weeks.

We held the second of three Community Housing Town Hall meetings on April 21<sup>st</sup>. The meeting was held at Shady Grove Baptist Church and was very well attended. The final meeting will be tomorrow at Fender's Alley from 11:00 AM to 1:00 PM.

The Police Department conducted 373 traffic stops, worked 34 motor vehicle accidents, 7 fight calls, 7 shoplifting complaints, and 34 alarms. They responded to a total of 894 calls for the month. The Investigative Division opened 8 new cases; they closed 4 cases and made 1 arrest. The Narcotics Division has 8 active cases, they closed 2 cases and made 2 arrests. We distributed 9 car seats and trained 17 care givers.

The Building Department issued 10 permits, reviewed 7 sets of plans, and collected \$828 in fees. They completed 19 residential inspections, 18 erosion inspections, and 6 commercial inspections. They issued 4 residential certificates of occupancy and 1 commercial certificate of occupancy.

The Municipal Court managed 258 cases in April and collected \$8,039 in fines. The Probation Division has 157 active cases and collected \$7,868 in fines. Probationers completed 120 hours of community service with a value of \$870.

Code Enforcement opened 30 new cases, closed 34 cases, and currently has 14 active cases.

The Fire Department responded to 135 calls and completed 423 hours of training. The Fire Marshal completed 45 commercial inspections.

The Wastewater Plant treated 89.4 million gallons of sewage. The Water Plant treated 82.5 million gallons of drinking water. We recorded 5.89 inches of rain, so the new reservoir level is 24.7 feet which is 3.5 feet below full pool, and the old reservoir is 2.5 feet below full pool. The Utilities Maintenance Department repaired 5 water leaks and 2 sewer blockages.

Public Works cleaned the Community House after 14 events. They installed new mulch at City Park and the Community House. They repaired the roof at the Ballard Center and repaired toilets at the Depot and Fire Station. They made repairs to the boardwalk on the City Park walking trail. They have spent much of the month working on the site of the new parking lot.

The Maintenance Department Repaired 53 vehicles and serviced 14 vehicles.

The Cornelia Music Festival will take place on May 17<sup>th</sup> at 4:00 at the new park. This year's event will feature five bands including the headliner, Marty Stuart. The event will also include a classic car show sponsored by Year One and a fireworks show immediately following the concert.

# PUBLIC SAFETY MONTHLY

April 2025

## POLICE DEPARTMENT

### UNIFORM PATROL

|                            |      |
|----------------------------|------|
| TRAFFIC                    |      |
| Traffic Stops              | 373  |
| Susp.Person/ Veh           | 54   |
| License Check              | 1    |
| MVA Accidents              | 34   |
|                            |      |
| NON-TRAFFIC                |      |
| Fight Calls                | 7    |
| Burglary                   | 0    |
| Shoplifting/Theft          | 7    |
| Domestic Calls             | 26   |
| Drunk/Disorderly           | 35   |
| Abuse                      | 0    |
| Alarms                     | 34   |
|                            |      |
| CONTACTS                   |      |
| Citizen                    | 2401 |
| Motorist                   | 38   |
| Bank/Funeral               | 5    |
|                            |      |
| REPORTS                    |      |
| Incidents                  | 29   |
| Accidents                  | 28   |
| Citations                  | 142  |
| TOTAL DISPATCHED CALLS 894 |      |

|                  |    |
|------------------|----|
|                  |    |
| TRAFFIC UNIT     |    |
| Citations Issued | 75 |
| DUI              | 0  |
| DUI Drugs        | 0  |
| Drug Arrests     | 1  |
| Other Arrest     | 2  |

### CRIMINAL INVESTIGATIONS

|             |             |   |
|-------------|-------------|---|
| CASES       | NEW         | 8 |
|             | OLD         |   |
|             |             |   |
| TYPES       |             |   |
|             | Person      | 5 |
|             | Property    | 2 |
|             | Financial   | 1 |
|             |             |   |
|             | TOTAL       | 8 |
|             |             |   |
| DISPOSITION |             |   |
|             | Arrest      | 1 |
|             | Ex. Clear   | 2 |
|             | Inactive    |   |
|             | Active      | 4 |
|             | CLOSED      | 4 |
|             |             |   |
| Narcotics   |             |   |
|             | Active      | 8 |
|             | Closed      | 2 |
|             | Arrest      | 2 |
|             | CI's Active | 5 |

|            |  |
|------------|--|
|            |  |
| NARCAN     |  |
| Units Used |  |

|                     |     |
|---------------------|-----|
|                     |     |
| TRAINING            |     |
| Virtual Academy     | 31  |
| Power DMS           |     |
| In Service          | 136 |
| Outside             | 182 |
| TOTAL               | 349 |
|                     |     |
| CAR SEATS           |     |
| Seats Distributed   | 9   |
| Care Givers Trained | 17  |
| Police Trained      |     |
|                     |     |
|                     |     |
| SRO                 |     |
| Incident Reports    |     |
| Arrest/ Juvenile    |     |
| Calls for service   | 39  |
| Parent Contact      | 19  |
| Student Contact     | 47  |

Cornelia and Hazel Grove Elementary had field trips to the PD this month.

Officers completed their Use of Force training and weapons qualification.



# PUBLIC SAFETY MONTHLY

COURT

April 2025

| COURT       |            |
|-------------|------------|
| Court Cases | 258        |
| Fines Paid  | \$8,039.00 |
|             |            |
| C.H. Ran    | 39         |
| C.H. Monies | \$63.00    |
|             |            |
| Walk In's   | 97         |

|  |  |  |
|--|--|--|
|  |  |  |
|  |  |  |
|  |  |  |

## PROBATION

|                    |            |
|--------------------|------------|
| Fines for Cornelia | \$7,868.00 |
|                    |            |
|                    |            |
| Community Service  |            |
| Hours              | 120        |
| Value of Hours     | \$870      |
|                    |            |
| Active Cases       | 157        |

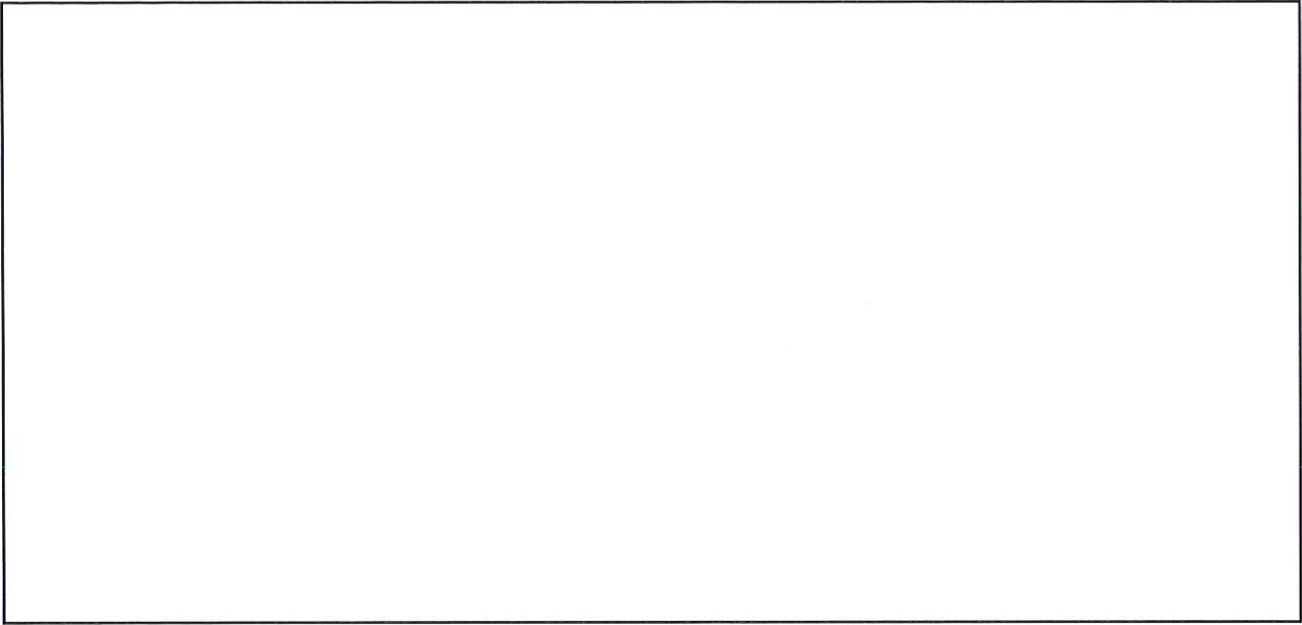
NOTES:

# PUBLIC SAFETY MONTHLY

April 2025

|                     |
|---------------------|
| Building Department |
|---------------------|

|                        |          |
|------------------------|----------|
| Permits Issued         | 10       |
|                        |          |
| Fees Paid              | \$827.62 |
|                        |          |
| Plan Reviews           | 7        |
|                        |          |
| Residential Inspection | 19       |
| Erosion Inspection     | 18       |
| Commercial Inspection  | 6        |
|                        |          |
| New Home Permits       |          |
| Commercial C.O.s       | 1        |
| Residential C.O.s      | 4        |



|                  |
|------------------|
| CODE ENFORCEMENT |
|------------------|

|       |
|-------|
| Cases |
|-------|

|             |    |
|-------------|----|
| New         | 30 |
|             |    |
| Old         | 18 |
|             |    |
| Inspections | 0  |
|             |    |
| Disposition |    |
|             |    |
| Closed      | 34 |
| Citations   | 0  |
| Active      | 14 |

# PUBLIC SAFETY MONTHLY

April 2025

## FIRE DEPARTMENT

Participated in five community events this month. Two were field trips from Hazel Grove and Cornelia elementary schools.

Installed two car seats for individuals.

- The Fire Marshal completed:
  - CO's Issued:
  - Inspections: 45
  - Violations notice:
  - Plan Reviews:
  - Investigations:

## Fire Department

Fire Recovery Money received YTD – 

2,468.00

## Monthly Call Response

-135 calls were responded to during the month.

-520 calls responded to during Year.

## Monthly training hours

-423 training hours Monthly.

-1614 training hours YTD.



## Utilities Monthly Report

- 🍃 *Water Pollution Control Plant*
- 🍃 *Drinking Water Treatment Plant*
- 🍃 *Water/Sewer/Storm Maintenance*

# Water Pollution Control Plant

Report for March 22, 2025 thru April 23, 2025

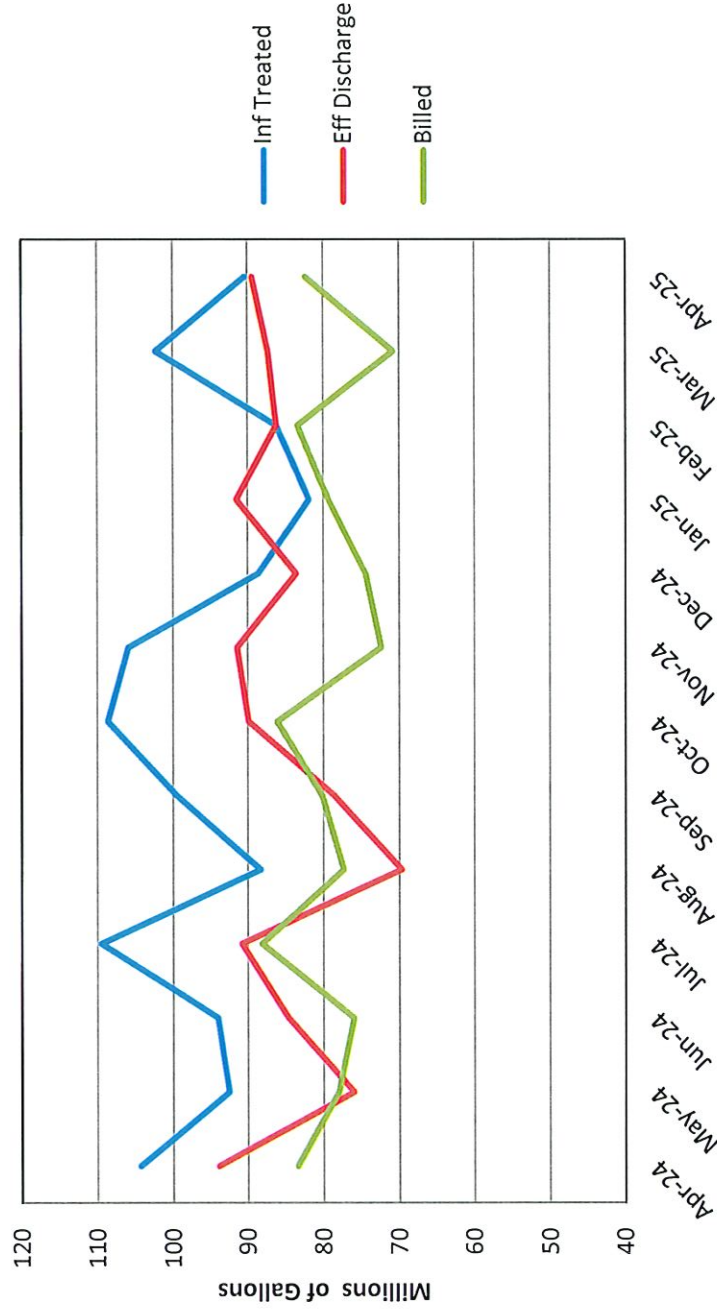
## Monthly Treatment Totals

| Parameter          | Measurement | Units of Measure |
|--------------------|-------------|------------------|
| Inf Treated        | 90.4        | Million Gallons  |
| Eff Discharged     | 89.4        | Million Gallons  |
| Influent BOD       | 53.6        | Tons             |
| Influent TSS       | 102.3       | Tons             |
| Solids to Landfill | 550.6       | Wet Tons         |
| Dry Solids Removed | 102.0       | Dry Tons         |

## Wastewater Treatments Projects & Events

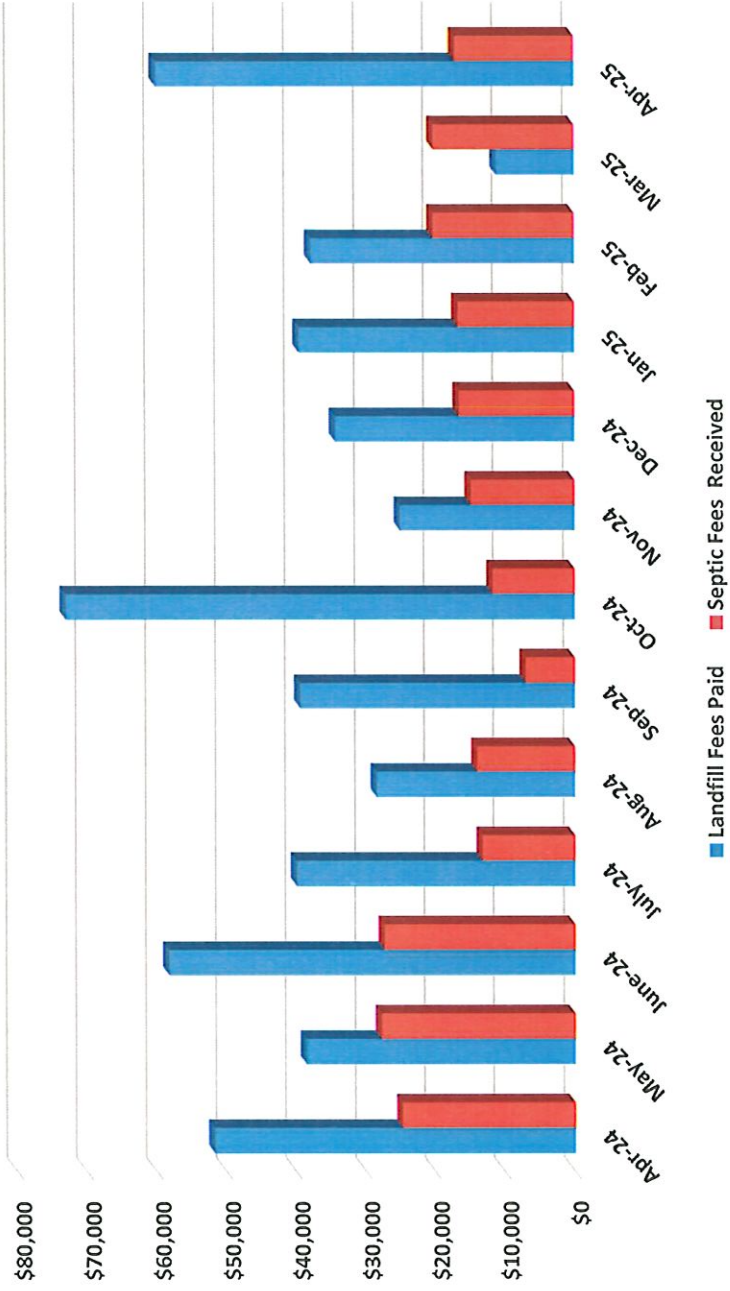
- 100% compliance for April.
- 100% pass on water flea & fathead minnow for toxicity

## Sewage Treated vs Billed Monthly

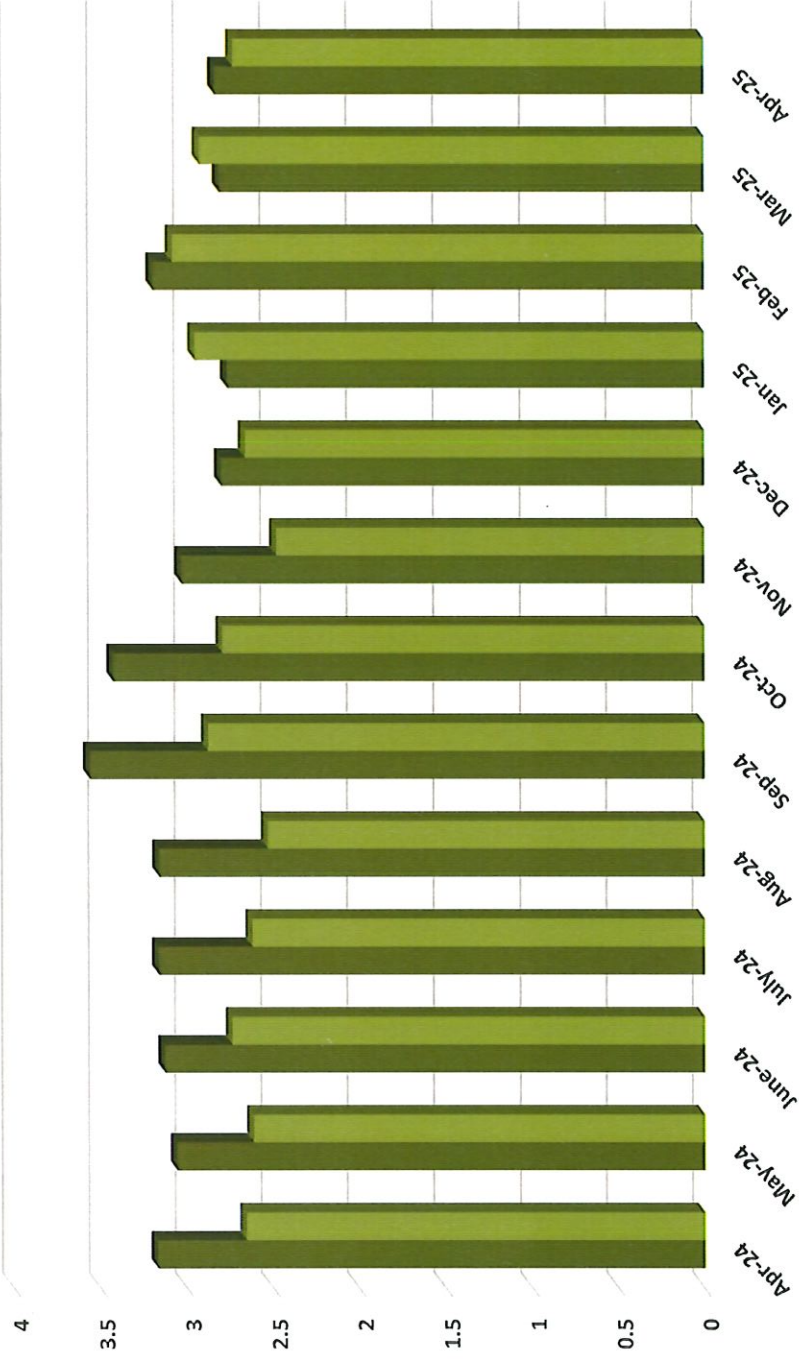


Billed Data for April 2025

### Landfill Fees Paid vs Septic Fees Received 2025



### Monthly Average Influent & Effluent Flow



Equipment Repair, Replacement, & Enhancement

| Description  | Equipment        | Cause       | Status   | Cost   |
|--------------|------------------|-------------|----------|--------|
| Belt Press   | Booster Pump     | End of Life | Repaired | \$1045 |
| Belt Press   | Booster Pump     | Spare       | Received | \$2485 |
| RAS Building | Submersible Pump | End of Life | Replaced | \$1145 |
|              |                  |             |          |        |

Industrial Pre-Treatment Violations

| Industry    | Surcharge Parameter | Violation/Fine | Surcharge            |
|-------------|---------------------|----------------|----------------------|
| Fieldale    | TKN                 | Flow \$350     | \$17,232<br>(waived) |
| Ethicon     | None                | None           | None                 |
| Salford BBI | None                | None           | None                 |

March Data. April Industrial Reports not due until May 15

Work Orders Wastewater Plant & Lift Station

March 23 – April 26

|                       |    |
|-----------------------|----|
| Generated Work Orders | 48 |
| Completed Work Orders | 46 |
| Back-log Work Orders  | 2  |

Work Orders Commercial Grease Trap Inspection

April 1 – April 30

|                                    |    |
|------------------------------------|----|
| Grease Traps Scheduled for Pumping | 22 |
| Grease Traps Pumped                | 22 |
| Non-Compliant                      | 0  |

Plant Operations

- Solids Handling: Normal
- Summary: N / A
- Disk Filters: Normal (Aqua Aerobic still assessing filter media tears)
- Summary: Placed shims and replaced filter media on #2 filter. Coming back in May to address filter #1
- Phosphorous/Ammonia Issues: Normal
- Summary: N/A
- Other: Normal
- Summary: N/A

# Water Treatment Plant

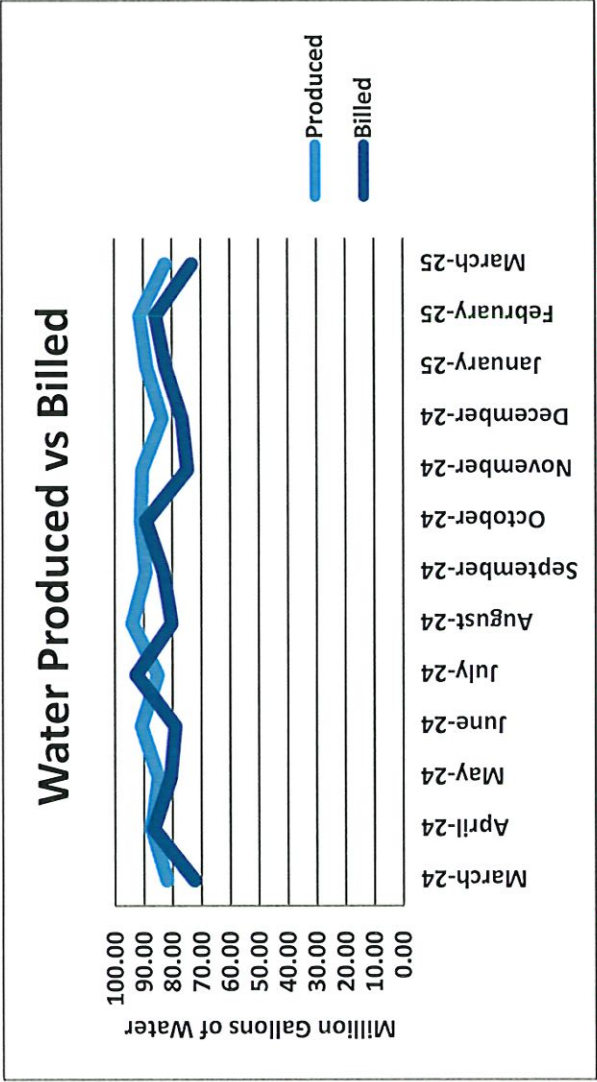
## Water Quality

All measured water quality parameters met State and Federal Guidelines for Drinking Water.

| Water Quality Concerns | Description of Concern | Action Taken |
|------------------------|------------------------|--------------|
| 0                      | N/A                    | N/A          |

## Water Production Quantities

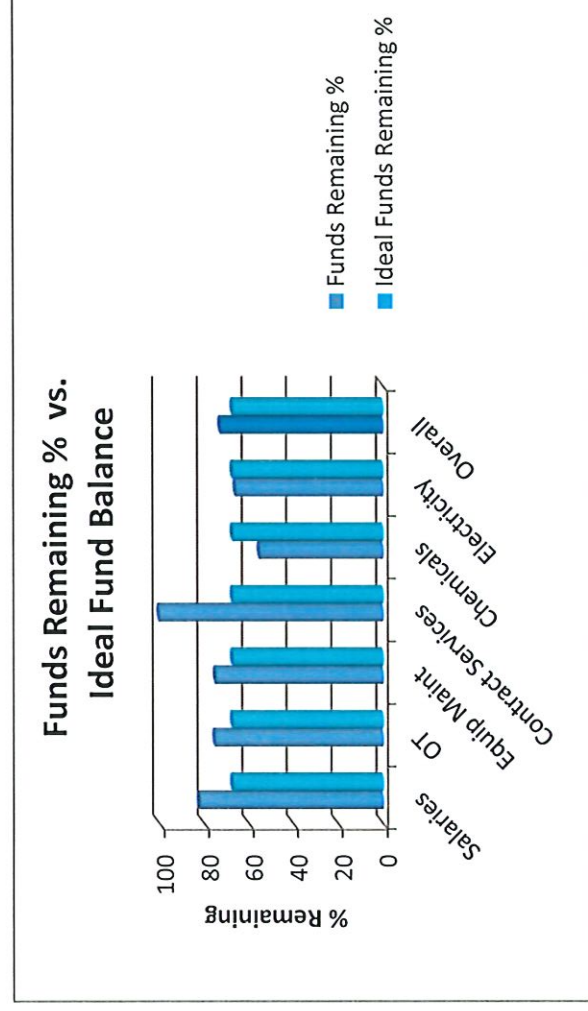
- Water Produced in March of 2025 was 82.46 MG.
- Water Billed in March of 2025 was 73.17 MG.
- The WTP recorded 5.89 inches of rain to date for April 2025.
- The Off Stream Impoundment level is 24.7 feet and 3.5 feet below maximum capacity.
- The Reservoir level is 2.5 feet below full pool.



\*Above flow graph and other flow Information based on the billing periods\*

## Water Treatment Projects/Events

- Routine monthly sampling.
- Scheduled preventative maintenance.
- Monthly EPD reports.
- Routine monthly sampling.
- Scheduled Preventative Maintenance.
- Monthly EPD reports.
- Hazel Creek Pumps - Oil Change.
- Polymer - Flushed lines on Pump 1 & 2. Polymer - Replaced line from bulk tank to chemical feed skid.
- Filter 4 - Replaced air actuator on air scour valve.
- Lagoon - Removed debris.
- Recycled 55-gallon drums.
- Fluoride – Replaced transfer pump.
- Raw Water Pump 1 - Oil change.
- EPD Sanitary Survey - 2025
- Polymer - Cleared clogged line.
- Low Head Dam - Cut vegetation.
- WTP - Cut bank in front of Water Plant.



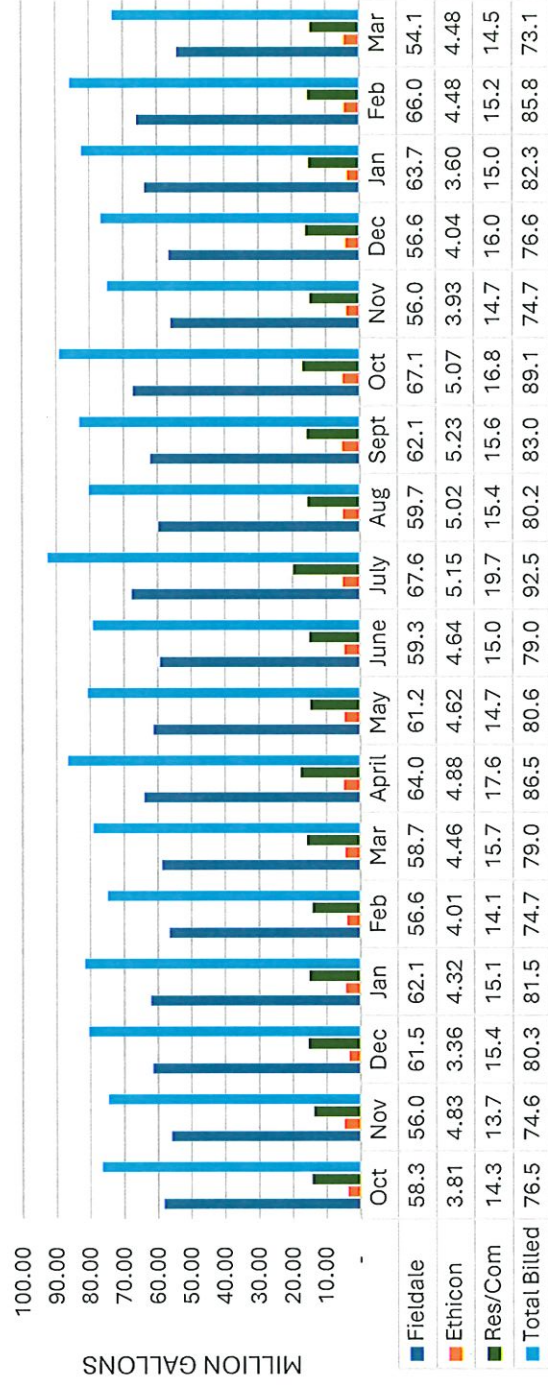
## Water-Sewer-Storm April 2025

### Work Orders and Cost Summary

| Department           | WO Qty | Labor      | Part      | Supplier   | Tool    | Misc   | Total      | Cost % |
|----------------------|--------|------------|-----------|------------|---------|--------|------------|--------|
| Wastewater Plant     | 57     | \$665.00   | \$0.00    | \$0.00     | \$0.00  | \$0.00 | \$665.00   | 1.31%  |
| Meter/Billing        | 7      | \$475.00   | \$3905.00 | \$0.00     | \$0.00  | \$0.00 | \$4380.00  | 8.62%  |
| Water                | 23     | \$20159.00 | \$211.94  | \$20588.64 | \$0.00  | \$0.00 | \$40959.58 | 80.59% |
| Sewer                | 5      | \$1634.00  | \$351.12  | \$0.00     | \$40.00 | \$0.00 | \$2025.12  | 3.98%  |
| Storm Water          | 1      | \$114.00   | \$0.00    | \$0.00     | \$0.00  | \$0.00 | \$114.00   | 0.22%  |
| Water Plant 1439     | 34     | \$508.25   | \$0.00    | \$0.00     | \$0.00  | \$0.00 | \$508.25   | 1.00%  |
| Lift Station         | 6      | \$2175.50  | \$0.00    | \$0.00     | \$0.00  | \$0.00 | \$2175.50  | 4.28%  |
| <b>Report Totals</b> | 133    | \$25730.75 | \$4468.06 | \$20588.64 | \$40.00 | \$0.00 | \$50827.45 |        |

### Major Users

#### MAJOR USERS



Axis Title

■ Fieldale 
 ■ Ethicon 
 ■ Res/Com 
 ■ Total Billed

## General Activity

- 100 hrs. Lift Station Maintenance.
- 868 hrs. Splash pad special project
- 128-811 Locates
- 166 -Door Hangers for customers (past due notices)
- 48-Meters On/Off's
- 12-Meter installation
- 5-Water leak Repairs
- 2-Sewer Blocks – 1 sewer tap
- Storm drains maintenance

## PROJECTS/EVENTS

Splash Pad Project: Remodeled splash pad to increase water capacity, moved electrical panels to new Connex.

### Repaired Water Leaks:

372 Wayside St.  
358 Maple St.  
135 MLK Jr. Drive.  
170 Chase Summit  
268 Camp Creek

### Sewer blocks cleared:

306 Wayside St.  
118 Huff Ave.

158 Highland went from septic to sewer, installed a sewer tap

Storm Response: Removed debris from storm grates and drains around town,  
312 Magnolia Drive investigated issue with water puddling and causing erosion  
825 Galloway St. filled in hole from erosion around valves



## **Public Works Monthly Report for April 2025**

The backdoor and business routes were completed weekly and roller carts were delivered were needed.

The chipper completed a route.

The landscape crew worked on flowerbeds and trimming bushes around the city.

Downtown and all the parks were checked, cleaned, and trash cans changed on a weekly basis.

Street R.O.W was cut around the city.

All work orders were completed as they came in – 27

The Community House was cleaned 14 times.

Trash was picked up on city streets as much as possible.

We repaired or replaced street signs as needed.

The playground equipment install was finished and repairs were made to other equipment.

Mulch was spread in Big City Park and around the Community House.

We worked at the Ballard Center repairing a leaking roof.

We finished installing walls and running power to the new Christmas storage building and moved all the decorations into it.

We cut around the water plant and the holding ponds.

Toilets were repaired at the Depot and Fire Station.

All A/C filters were changed in the city.

We worked around the caboose at the Depot removing hedges, planting snowball bushes, and grass.

The slab at the old pool area was pressure washed.

New signage was installed for Grants Place and at the Dog Park.

Repairs were made to the board walk replacing rotten boards.

We worked on the porch at the PD Training Center.

We worked on the demo at the amphitheater site.

Trees were cleaned up the fell across the road.

We cleaned and organized around the shop after moving all the Christmas decorations and receiving a shipment of roller carts.

The umbrellas were put out at our tables around town.

Oak Street Park tennis court was blown off.

# MONTHLY REPORT

|                                                               |                                                                                                      |
|---------------------------------------------------------------|------------------------------------------------------------------------------------------------------|
| 3/27/2025 truck # 23<br>car # 118<br>truck # 22               | replaced power steering hose<br>fixed power point plug<br>replaced rear brake calipers & brakes      |
| 3/28/2025 message board<br>truck # 3<br>car # 104             | replaced tires<br>replaced heater hose<br>service                                                    |
| 3/31/2025 car # 112<br>car # 120<br>car # 108                 | service<br>fixed HVAC<br>fixed strobes                                                               |
| 4/1/2025 FD marion<br>truck # 44<br>car # 102                 | worked on trk<br>charged a/c<br>replaced batteries                                                   |
| 4/2/2025 truck # 22<br>car # 112<br>vermeer chipper           | replaced rear brake hoses & bled system<br>service<br>replaced pintle ring                           |
| 4/3/2025 car # 119<br>FD pierce<br>truck # 26                 | replaced tires<br>fixed air leak<br>fixed window on drivers door                                     |
| 4/4/2025 shop<br>car # 113<br>truck # 30                      | fixed water line for outside water hose<br>picked up car & hauled to hayes<br>fixed oil leak on head |
| 4/7/2025 car # 116<br>truck # 28<br>FD F 150                  | replaced tires<br>fixed power steering leak<br>charged a/c                                           |
| 4/8/2025 city hall car<br>public safety dir. trk<br>car # 107 | replaced tire sensor & reprogrammed sensor<br>service<br>replaced brakes & service                   |
| 4/9/2025 truck # 20<br>lawnmower trailer<br>car # 122         | fixed trailer plug<br>fixed taillights<br>service                                                    |
| 4/10/2025 truck # 16<br>car # 106                             | replaced clutch cable<br>service & replaced tires                                                    |

# MONTHLY REPORT

|                                                  |                                                |
|--------------------------------------------------|------------------------------------------------|
| truck # 6                                        | fixed tire                                     |
| 4/11/2025 car # 117                              | replaced upper radiator hose                   |
| truck # 10                                       | fixed PTO                                      |
| FD pierce                                        | fixed air leak                                 |
| 4/14/2025 car # 120                              | service                                        |
| truck # 15                                       | replaced battery                               |
| FD marion                                        | charged a/c                                    |
| 4/15/2025 city manager trk                       | installed siren                                |
| car # 120                                        | fixed power points                             |
| truck # 10                                       | fixed tarp frame                               |
| 4/16/2025                                        | vacation day                                   |
| 4/17/2025                                        | vacation day                                   |
| 4/18/2025                                        | holiday                                        |
| 4/21/2025 code enforcement trk worked on strobes |                                                |
| new PW trk                                       | took trk to gainesville for bedliner           |
| car # 121                                        | service                                        |
| 4/22/2025 new PW trk                             | installed strobe lights                        |
| 4/23/2025 kubota skid steer                      | replaced hydraulic hose                        |
| loader                                           | fixed control linkage                          |
| lawnmower                                        | replaced rear tires                            |
| new trk                                          | finished up lights & installed tool box        |
| grapple                                          | fixed pin                                      |
| 4/24/2025 truck # 10                             | took trk to proformance in blairesville        |
| IT explorer                                      | service & replaced tires                       |
| car # 111                                        | service                                        |
| 4/25/2025 car # 109                              | service & replaced tires & rewired power point |
| car # 116                                        | service & replaced front brakes                |

MONTHLY REPORT

|                             |                        |
|-----------------------------|------------------------|
| truck # 8                   | fixed air leak         |
| 4/28/2025 kubota skid steer | replaced battery       |
| car # 110                   | replaced batteries     |
| truck # 11                  | replaced door check    |
| 4/29/2025 truck # 2         | installed side steps   |
| car # 113                   | service                |
| FD pierce                   | replaced fuel filters  |
| 4/30/2025 car # 118         | service                |
| truck # 13                  | fixed tire             |
| shop                        | cleaned up around shop |